

MANUAL PENGGUNA SATU E-VENDOR

LANGKAH-LANGKAH PERMOHONAN BARU BAGI SIJIL PEMBEKAL

SYARIKAT AIR TERENGGANU SDN BHD

VERSI DOKUMEN TARIKH KEMASKINI : 1.0 : 11/11/2024





Langkah 1 : Pilih (1) (Create Account)

	SATU	XOROROR
	e-Vendor New Here? Join us today! It takes only few steps	
	Full Name *	
	& Full Name	
	Email *	
	.e. Ersall	
~ [Phone *	State of the second
1	C 01112200000X	
	Password *	
	Password	
	Re-confirm Password *	
	Re-confirm Password	
2{	I agree to all Terms & Conditions	
31	✓ Sign Up	
ા		
	Aiready have an account? Login	Care for fike and Renord
	Copyright © SATU e-Vendor v1.0 2024	Cart for All and Belling



- Langkah 1 : Sila isi semua maklumat yang bertanda * pada ruangan (1) dalam rajah 2 diatas
- Langkah 2 : Setelah di isi dengan betul, klik 2 pada 🗔
- Langkah 3 : Klik (3) (Sign Up)

SATU	SATU
e-Vendor	SATU VENDOR SYSTEM
Success. Register submitted successfully. Please verify your register via this email adzman@satuwater.com.my Email	Dear yoe,
Password Password	Thank you for signing up with SATU!
📩 Create Account 🗣 Login	To complete your registration, please link below:
	Verify Now 1
Rajah 3	Raiah 4

- Langkah 1: Notis seperti di rajah 3 akan keluar dan buka e-mel yang telah anda daftar pada rajah 2 untuk "Verify" pendaftaran
- Langkag 2 : Log masuk email, semak/buka e-mel bertajuk "SATU VENDOR | VERIFY EMAIL" dan gambar seperti rajah 4 akan muncul Klik (1) (Verify Now)

*Pendaftaran telah berjaya apabila anda klik (1) (Verify Now), dan log-in untuk Langkah seterusnya

SATU		Tengku Hariz Bin Tengku Hasni
e-Vendor	Register	Register / New Application
Register + O New Application C List	1 New Application Category* Please choose	
Company + Contact Us	Company Name* Company Name	
🗊 Feedback	Registration Type No.* Please choose	~
	Company Register No / Applicant IC No (if personal)*	
	Copyright © SATU e-Vendor v1.0 2024	SYARIKAT AIR TERENGGANU SDN BHD (453286 - D)

Rajah 5

Langkah 1 : Pilih (1) (Register) seterusnya (2) (New Application)

Langkah 2 : Sila isi/pilih semua maklumat (3) (New Application) yang bertanda * seperti rajah 5, dan klik "Submit"

endor							
	Company Details		Company / Backgroun	nd			
Dashboard							
Register +	Application submit progress						
O New Application	12%						
O List							
Company +	1 Success. Your pre-regist	er is successful. Please fill in the next information required.		Establishment Date•			
company				mm/dd/yyyy			
Contact Us	Company	Application Information		Company Address*			
Feedback	Background	Periotection Data		Please fill the address as	s stated in SSM cert.		
	Incomplete						
		Application Status : NEW		State*	District-	Postcode+	
		Refference No. : P-1220241015	130247	Please choose	✓ Please choose	v	
	(5) Business	Category : Consultant		Email*	Phone no.*	Fax no.	
	Incomplete	Registration Type No. : No. AF (Audit F	Firm)	For contact purposes	For contact purposes		
		Company Name : SYARIKAT AIR	TERENGGANU SDN BHD (SATU)	Officer Name (PIC Name))*		
		Company Register No. : AF0000000		For contact purposes			
	Company		(4) Mobile No. (PIC Mobile No.	0.)*		
	6 Registration	Company Name*		For contact purposes			
	Incomplete	SYARIKAT AIR TERENGGANU SDN BHD (SATU)		Email (PIC Email)+			
		Company Type=		For contact purposes			
		Schoperty rype		Company Rusiness Addr	7075		
	Document	O Berhad		If company address is di	ifferent with the address as stated in SSM	l cert.	
		O Persatuan					
		O Perseorangan	3				
		O Perkongsian		State Please choose	Please choose	Postcode	
	8 Submission	O Perbadanan					
		O Enterprise		Company IRBM Tax Ident	tification Number (TIN)		
		🔿 Koperasi		Tax Identification Number	er from IRBM		
		Dense Densisting					

Rajah 6

- Langkah 1: Notis 1 seperti rajah 6 akan muncul seterusnya isi maklumat 2 (Company Background). 3 dan 4 adalah maklumat yang perlu di isi klik "Submit" jika semua maklumat telah di isi, jika ingin mengisi maklumat lain terlebih dahulu boleh klik pada 5 (Company Business), 6 (Company Registration) & 7 (Company Document).
- Nota :
 (Company Submission) hanya dapat di"submit" apabila semua maklumat dan dokumen
 (Company Background), (Company Business),

 6
 (Company Registration) & (Company Document) telah di isi & dimuatnaik.

Com	pany		Company / Busi		
	pplication submit progress 44%				
	Success. Your pre-regis	ter is successful. Please fill in the next info	rmation required.		
	Company	Business Information 2			
	Background	Company Revenue*	Company Revenue Year*		
		RM 0.00	v		
Г	Company	Paid Up Share Capital	Does the company has a Bumiputera		
)	Business	RM 0.00	status /		
L			O Yes O No		
	Company	Bumiputera Equity Ownership Percentage*	Bank Name*		
	Registration	0	rieasê choose 🗸 🗸		
		Account No.*			
	Company				
	Document	' I I I I I I I I I I I I I I I I I I I	3 Save		
		List of Shareholder (4)			
	Submission	Ŭ			
		# Name lo No / Passnort	Besition Shareholding (%) Action		
		" Hante To Ho. / Passport	Position Shareholding (4) Action		
		List of Director			
			Add		
		# Name Ic No. / Passpor	t Position Action		
		List of Main Project (Past 5 years)			
			Add		
		# Project Name Type of Work C	lient Value Start Date Complete Date Prc		
		List of Main Client			
			Add		
		# Name F	Project Action		

Langkah 1 : Selanjutnya mengisi borang (1) (Company Business), isi (2) (Business Information) dan klik (3) (Save)

Langkah 2 : Seterusnya isi (4) (List of Shareholder) dengan klik (5) (Add), dan seterusnya.



Rajah 8

Langkah 1: Selanjutnya mengisi borang 1 (Company Registration), isi Construction Industry Development Board (CIDB), untuk muatnaik dokumen klik (2) (Choose File) dan klik (3) (Save) dan klik (4) (Add CIDB)

Langkah 2 : Seterusnya isi Ministry of Finance (MOF) sehingga National Water Services Commission (SPAN), ulang seperti Langkah 1





- Langkah 1: Seterusnya muatnaik dokumen 1 (Company Document), muatnaik 2 The mandaroty supporting documents to be submitted, klik 3 (No File Choosen) untuk pilih file yang akan dimuatnaik dan klik 4 (Save) apabila semua dokumen telah dimuatnaik.
- Langkah 2 : Seterusnya muatnaik (5) Other mandatory documents to be submitted for Private Limited Companies (Sdn Bhd) and Public Limited Companies (Bhd) dan
 - 6 Other mandatory documents to be submitted for Sole Proprietorship or Partnership, ulang seperti Langkah 1





Langkah 1: Langkah akhir 1 (Company Submission), buat bayaran ke no. akaun 2, masukkan 3 (Receipt Reference No.) dan muatnaik resit dengan cara klik 4 (Choose File) dan klik 5 (Upload) dan akhir sekali klik 6 (Submit Application).